

Camerican International is seeking an experienced, results-oriented Assistant Controller to actively manage all aspects of the accounting/finance function. Reporting directly to the CFO, they will oversee all aspects of accounting and finance - cost and general accounting, accounts payable, receivable/collection and risk management.

Responsibilities include but not limited to:

- Support all aspects of accounting management
- Assist in the formulation of internal controls and policies to comply with laws and established best practices
- Assist in the preparation of financial statements in compliance with guidelines and requirements
- Manage and coordinate internal and external audits
- Perform monthly balance sheet and P&L account analysis, cash flow statements and G/L account analysis
- Perform month-end close activities for the Company, including but not limited to journal entries, accruals, expense allocations, analysis, etc.
- Oversee the activities of the accounts receivable department to ensure the accurate and timely management of all accounts receivable aging components including billings, cash receipts application, etc.
- Assist in the preparation of budgets and forecasts
- Assist in the fiscal management of subsidiary
- Assist in the daily and monthly bank activities
- Help in development of reports for management or regulatory bodies
- Utilize accounting IT system to facilitate processes and maintain records
- Manage team; provide leadership

Requirements:

- Bachelor's degree in Accounting or Finance; Master's preferred
- CPA is a plus
- 10 years proven experience (public and private accounting combination desirable), 3+ in a management capacity
- Strong working knowledge of GAAP
- Excellent knowledge of accounting and financial processes (budgeting, financial closure, reporting etc.)
- Understanding of data analysis and forecasting
- Proficiency in Excel
- Solid communication and interpersonal skills; effectively interact with all levels
- Excellent analytical and decision making skills; effective problem solver
- Superior organizational and time management skills
- Ability to lead, influence and coach a team

Qualified candidates please send resume with cover letter to careers@camerican.com. EOE.